

Co # : BJ 101280

Contract
Salt Lake County

Log No.: 25086

Agreement No.:



STATE OF UTAH
GRANT AGREEMENT FOR SOCIAL SERVICES BLOCK GRANT FUNDS

1. PARTIES: This Grant Agreement, referred to as Agreement, is between the following Grantor Agency of the State of Utah: Department of Human Services Agency Code: 200, referred to as STATE and/or DHS, and the following GRANTEE:

Salt Lake County Corporation
Name
2001 South State Street
Address
Salt Lake City Utah 84190
City State Zip

- LEGAL STATUS OF GRANTEE
 Sole Proprietor
 Non-Profit Corporation
 For-Profit Corporation
 Partnership
 Government Agency

Contact Person Dorothy Owen Phone # (801) 468-2189 Email dower@slco.org
Federal Tax ID# [REDACTED] Vendor # 42785FC Commodity Code # 99999000000 CFDA # 93.667

2. GENERAL PURPOSE OF AGREEMENT: The general purpose of this Agreement is to pass through to the GRANTEE, Social Services Block Grant ("SSBG") funds for the purpose of the purchasing and providing services and activities that comply with the U.S. Department of Health and Human Services ("HHS") Block Grant Regulation 45 CFR Part 96.
3. PROCUREMENT: This Agreement is the result of a grant to a Utah governmental agency and is exempt from procurement.
4. AGREEMENT PERIOD: Effective date: July 01, 2010 Termination date: June 30, 2011 unless terminated early or extended in accordance with the terms and conditions of this Agreement. Renewal options (if any): Four (one) year renewal options.
All payments under this Agreement will be completed within 90 days after the Termination Date.
5. AGREEMENT COSTS: GRANTEE will be paid a maximum of \$384,085.29 SSBG Funds for costs authorized by this Agreement.
6. MATCH REQUIREMENT: Pursuant to Utah Administrative Code, Rule R495-861-2.C. GRANTEE "... shall be required to provide a 25 percent match for Discretionary SSBG funds". GRANTEE's match requirement shall be met as follows: (check all that apply) In-kind services valued at \$..... Cash in the amount of \$96,021.32
7. ATTACHMENT A: State of Utah Standard Terms and Conditions
ATTACHMENT B: Utah Department of Human Services' Additional Terms and Conditions for Social Services Block Grant Funds
ATTACHMENT C: Scope of Work
Any conflicts between Attachment A and other Attachments will be resolved in favor of Attachment A.
8. DOCUMENTS INCORPORATED INTO THIS AGREEMENT BY REFERENCE BUT NOT ATTACHED:
a. All other governmental laws, regulations, or actions applicable to the goods and/or services authorized by this Agreement.
b. Utah State Procurement Code and Procurement Rules.

IN WITNESS WHEREOF, the parties sign and cause this Agreement to be executed.

GRANTEE

STATE

Doug Willmore 10/25/10
GRANTEE's Signature Date
DOUG WILLMORE
Chief Administrative Officer
Type or Print Name and Title

Jodi Patterson Date
Jodi Patterson, DHS Financial Manager
Sheri Witucki Date
Sheri Witucki, Contract Analyst
State Division of Finance

<u>Jodi Patterson</u> Agency Contact Person	<u>801-538-4143</u> Telephone Number	<u>801-538-4317</u> Fax Number	<u>jpatters@utah.gov</u> Email
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APPROVED AS TO FORM
Salt Lake County District Attorney's Office
By [Signature]
Deputy District Attorney
Date 10-13-2010

(March 2008)

BJ10128C

NOTARY ACKNOWLEDGMENT FOR GRANTEE

STATE OF UTAH)
 :ss.
COUNTY OF SALT LAKE)

On this 25 day of October, 2010, personally appeared before me
Doug Willmore, who being duly sworn, did say that
(s)he is the CAO of Salt Lake County, Office of Mayor, and that the foregoing
instrument was signed on behalf of Salt Lake County, by authority of law.



[SEAL]

Karen R. Lowe
NOTARY PUBLIC
Residing in Salt Lake County

ATTACHMENT A: STATE OF UTAH STANDARD TERMS AND CONDITIONS

1. **AUTHORITY:** Provisions of this Agreement are pursuant to the authority set forth in 63G-6, Utah Code Annotated, 1953, as amended, Utah State Procurement Rules (Utah Administrative Code Section R33), and related statutes which permit the State to purchase certain specified services, and other approved purchases for the State.
2. **AGREEMENT JURISDICTION, CHOICE OF LAW, AND VENUE:** The provisions of this Agreement shall be governed by the laws of the State of Utah. The parties will submit to the jurisdiction of the courts of the State of Utah, for any dispute arising out of this Agreement or the breach thereof. Venue shall be in Salt Lake City, in the Third Judicial District Court for Salt Lake County.
3. **LAWS AND REGULATIONS:** The GRANTEE and any and all supplies, services, equipment, and construction furnished under this Agreement will comply fully with all applicable Federal and State laws and regulations.
4. **RECORDS ADMINISTRATION:** The GRANTEE shall maintain, or supervise the maintenance of all records necessary to properly account for the payments made to the GRANTEE for costs authorized by this Agreement. These records shall be retained by the GRANTEE for at least four years after the Agreement terminates, or until all audits initiated within the four years, have been completed, whichever is later. The GRANTEE agrees to allow State and Federal auditors, and State Agency Staff, access to all the records to this Agreement, for audit and inspection, and monitoring of services. Such access will be during normal business hours, or by appointment.
5. **CONFLICT OF INTEREST:** GRANTEE represents the following: it is a political subdivision, agency or municipality of the State of Utah; it maintains a written policy requiring its Representatives to disclose their Conflicts of Interest in accordance with 67-16-8, Utah Code Annotated, 1953, as amended; it will monitor its operations for compliance with its conflict-of-interest policy; and it can reasonably assure the State that Representatives with a potential Conflict of Interest shall not:
 - (a) make or influence decisions or set policies that affect this Agreement;
 - (b) monitor the performance of this Agreement; or
 - (c) become involved in or otherwise benefit from the performance of this Agreement.
6. **GRANTEE, AN INDEPENDENT CONTRACTOR:** The GRANTEE shall be an independent contractor, and as such, shall have no authorization, express or implied, to bind the State to any agreements, settlements, liability, or understanding whatsoever, and agrees not to perform any acts as agent for the State, except as herein expressly set forth. Compensation stated herein shall be the total amount payable to the GRANTEE by the State. The GRANTEE shall be responsible for the payment of all income tax and social security amounts due as a result of payments received from the State for these Agreement services. Persons employed by the State and acting under the direction of the State shall not be deemed to be employees or agents of the GRANTEE.
7. **INDEMNITY CLAUSE:** Consistent with the terms of the Governmental Immunity Act (Title 63, Chapter 30 of the Utah Code), the GRANTEE and the State are each responsible and liable for any wrongful or negligent acts which that party itself commits or which are committed by its officers, agents, volunteers, or employees. Neither party waives any defenses otherwise available under the Governmental Immunity Act.
8. **EMPLOYMENT PRACTICES CLAUSE:** The GRANTEE agrees to abide by the provisions of Title VI and VII of the Civil Rights Act of 1964 (42USC 2000e) which prohibits discrimination against any employee or applicant for employment or any applicant or recipient of services, on the basis of race, religion, color, or national origin; and further agrees to abide by Executive Order No. 11246, as amended, which prohibits discrimination on the basis of sex; 45 CFR 90 which prohibits discrimination on the basis of age; and Section 504 of the Rehabilitation Act of 1973, or the Americans with Disabilities Act of 1990 which prohibits discrimination on the basis of disabilities. Also, the GRANTEE agrees to abide by Utah's Executive Order, dated March 17, 1993, which prohibits sexual harassment in the work place.
9. **SEPARABILITY CLAUSE:** A declaration by any court, or any other binding legal source, that any provision of this Agreement is illegal and void shall not affect the legality and enforceability of any other provision of this Agreement, unless the provisions are mutually dependent.
10. **RENEGOTIATION OR MODIFICATIONS:** This Agreement may be amended, modified, or supplemented only by written amendment to the Agreement, executed by authorized persons of the parties hereto, and attached to the original signed copy of the Agreement. Automatic renewals will not apply to this Agreement.
11. **DEBARMENT:** The GRANTEE certifies that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction (Agreement), by any governmental department or agency. If the GRANTEE cannot certify this statement, attach a written explanation for review by the State. The GRANTEE must notify the State Director of Purchasing within 30 days if debarred by any governmental entity during the Agreement period.
12. **TERMINATION:** Unless otherwise stated in the Special Terms and Conditions, this Agreement may be terminated, with cause by either party, in advance of the specified termination date, upon written notice being given by the other party. The party in violation will be given ten (10) working days after notification to correct and cease the violations, after which the Agreement may be terminated for cause. This Agreement may be terminated without cause, in advance of the specified expiration date, by either party, upon thirty (30) days prior written notice being given the other party. On termination of this Agreement, all accounts and payments will be processed according to the financial arrangements set forth herein for approved services rendered to date of termination. If the termination is due to Nonappropriation or Adjustment of Funds, payments will be made and notice will be given pursuant to the terms and conditions of Paragraph 13 below.
13. **NONAPPROPRIATION OR ADJUSTMENT OF FUNDS:** All payments described in this Agreement are conditioned upon available funding. The GRANTEE acknowledges that the STATE cannot guarantee payment of funds not yet appropriated by the Utah State

Legislature or awarded by the federal government. The GRANTEE understands that if funding is delayed, payments may not be made to the GRANTEE until funds are available. If funding to DHS is reduced or terminated due to State or federal law, an order by the Legislature, or the Governor, DHS may, upon written notice, proportionately reduce the services and purchase obligations of the GRANTEE and the amount due from DHS. In so doing, expenditures incurred by the GRANTEE pursuant to the terms of this Agreement prior to receipt of the above-stated written notice will be honored, provided the expenditures incurred (but not billed) do not exceed one fourth (1/4) of the total Agreement amount for the fiscal year in which the amount of Local Discretionary funds available is no longer sufficient.

14. **SALES TAX EXEMPTION:** The State of Utah's sales and use tax exemption number is 11736850-010-STC. The tangible personal property or services being purchased are being paid from State funds and used in the exercise of that entity's essential functions. If the items being purchased are construction materials, they will be converted into real property by employees of this government entity, unless otherwise stated in the Agreement.
15. **WARRANTY:** The GRANTEE agrees to warrant and assume responsibility for all products (including hardware, firmware, and/or software products) that it licenses, contracts, or sells to the State of Utah under this Agreement for a period of one year, unless otherwise specified and mutually agreed upon elsewhere in this Agreement. The GRANTEE (seller) acknowledges that all warranties granted to the buyer by the Uniform Commercial Code of the State of Utah apply to this Agreement. Product liability disclaimers and/or warranty disclaimers from the seller are not applicable to this Agreement unless otherwise specified and mutually agreed upon elsewhere in this Agreement. In general, the GRANTEE warrants that: (1) the product will do what the salesperson said it would do, (2) the product will live up to all specific claims that the manufacturer makes in their advertisements, (3) the product will be suitable for the ordinary purposes for which such product is used, (4) the product will be suitable for any special purposes that the State has relied on the GRANTEE's skill or judgment to consider when it advised the State about the product, (5) the product has been properly designed and manufactured, and (6) the product is free of significant defects or unusual problems about which the State has not been warned. Remedies available to the State include the following: The GRANTEE will repair or replace (at no charge to the State) the product whose nonconformance is discovered and made known to the GRANTEE in writing. If the repaired and/or replaced product proves to be inadequate, or fails of its essential purpose, the GRANTEE will refund the full amount of any payments that have been made. Nothing in this warranty will be construed to limit any rights or remedies the State of Utah may otherwise have under this Agreement.
16. **PUBLIC INFORMATION:** Grantee agrees that the agreement, related Sales Orders, and Invoices will be public documents, and may be available for distribution. Grantee gives the State express permission to make copies of the agreement, related Sales Orders, and Invoices in accordance with the State of Utah Government Records Access and Management Act (GRAMA). Except for sections identified in writing and expressly approved by the State Division of Purchasing, Grantee also agrees that the Grantee's response to the solicitation will be a public document, and copies may be given to the public under GRAMA laws. The permission to make copies as noted will take precedence over any statements of confidentiality, proprietary information, copyright information, or similar notation.
17. **DELIVERY:** Unless otherwise specified in this Agreement, all deliveries will be F.O.B. destination with all transportation and handling charges paid by the GRANTEE. Responsibility and liability for loss or damage will remain with GRANTEE until final inspection and acceptance when responsibility will pass to the State except as to latent defects, fraud and GRANTEE's warranty obligations.
18. **PAYMENT:** Payments are normally made within 30 days following the date the order is delivered or the date a correct invoice is received, whichever is later.
19. **PATENTS, COPYRIGHTS, ETC.:** The GRANTEE will release, indemnify and hold the State, its officers, agents, and employees harmless from liability of any kind or nature, including the GRANTEE's use of any copyrighted or un-copyrighted composition, secret process, patented or un-patented invention, article or appliance furnished or used in the performance of this Agreement.
20. **ASSIGNMENT/SUBCONTRACT:** GRANTEE will not assign, sell, transfer, subcontract or sublet rights, or delegate responsibilities under this Agreement, in whole or in part, without the prior written approval of the State.
21. **DEFAULT AND REMEDIES:** Any of the following events will constitute cause for the State to declare GRANTEE in default of the Agreement: 1. Nonperformance of Agreement requirements; 2. A material breach of any term or condition of this Agreement. The State will issue a written notice of default providing a ten (10) day period in which GRANTEE will have an opportunity to cure. Time allowed for cure will not diminish or eliminate GRANTEE's liability for damages. If the default remains, after GRANTEE has been provided the opportunity to cure, the State may do one or more of the following: 1. Exercise any remedy provided by law; 2. Terminate this Agreement and any related contracts/agreements or portions thereof; 3. Impose liquidated damages, if liquidated damages are listed in the Agreement; 4. Suspend GRANTEE from receiving future solicitations.
22. **FORCE MAJEURE:** Neither party to this Agreement will be held responsible for delay or default caused by fire, riot, acts of God and/or war which is beyond that party's reasonable control. The State may terminate this Agreement after determining such delay or default will reasonably prevent successful performance of the Agreement.
23. **PROCUREMENT ETHICS:** The GRANTEE understands that a person who is interested in any way in the sale of any supplies, services, construction, or insurance to the State of Utah is violating the law if the person gives or offers to give any compensation, gratuity, contribution, loan or reward, or any promise thereof to any person acting as a procurement officer on behalf of the State, or who in any official capacity participates in the procurement of such supplies, services, construction, or insurance, whether it is given for their own use or for the use or benefit of any other person or organization (63G-6-1002, Utah Code Annotated, 1953, as amended).
24. **CONFLICT OF TERMS:** GRANTEE Terms and Conditions that apply must be in writing and attached to the Agreement. No other Terms and Conditions will apply to this Agreement including terms listed or referenced on a GRANTEE's website, terms listed in a GRANTEE quotation/sales order, etc. In the event of any conflict in the Agreement terms and conditions, the order of precedence shall be:

1. Attachment A: State of Utah Standard Terms and Conditions; 2. State of Utah Agreement Signature Page(s); 3. State Additional Terms and Conditions; 4. GRANTEE Terms and Conditions.

25. **ENTIRE AGREEMENT:** This Agreement, including all Attachments, and documents incorporated hereunder, and the related State Solicitation constitutes the entire agreement between the parties with respect to the subject matter, and supersedes any and all other prior and contemporaneous agreements and understandings between the parties, whether oral or written. The terms of this Agreement shall supersede any additional or conflicting terms or provisions that may be set forth or printed on the GRANTEE's work plans, cost estimate forms, receiving tickets, invoices, or any other related standard forms or documents of the GRANTEE that may subsequently be used to implement, record, or invoice services hereunder from time to time, even if such standard forms or documents have been signed or initialed by a representative of the State. The parties agree that the terms of this Agreement shall prevail in any dispute between the terms of this Agreement and the terms printed on any such standard forms or documents, and such standard forms or documents shall not be considered written amendments of this Agreement.

(Revision date: 3 September 2008)

ATTACHMENT B
UTAH DEPARTMENT OF HUMAN SERVICES' ADDITIONAL TERMS AND CONDITIONS FOR
SOCIAL SERVICES BLOCK GRANT FUNDS

1. **METHOD AND SOURCE OF GRANTEE PAYMENT:** To obtain payment under this Agreement, the GRANTEE shall submit to the STATE billings for its authorized costs. Billings shall be in the form of an invoice supplied by the STATE and shall contain all of the information required for reimbursement. The STATE shall then reimburse the GRANTEE by a warrant drawn against the STATE.

2. **PAYMENT, BILLING PERIOD AND DEADLINES:** The GRANTEE shall submit all billings on a State Fiscal Year quarterly basis. The billing periods are July – September, October – December, January – March, April – June.

Billings and claims for reimbursement during a given billing period shall be submitted within twenty (20) days after the last day of each billing period. All final billings under this Agreement must be received within twenty (20) days of termination of the Agreement, regardless of the billing period. If the GRANTEE fails to meet these deadlines, the STATE may deny payment for such delayed billings or claims for reimbursement.

Billings (invoices or claims for reimbursement) shall be submitted using the SSBG billing form provided by DHS. Information (including match and the completed SSBG Contract Review Summary Report) required by the DHS must be reported and included with each quarterly billing in order for payment to be processed. Payment for quarterly billings is limited to actual expenditures incurred up to one fourth (1/4) of the total Agreement amount for the State Fiscal Year. (Payment for the second quarter may not cumulatively exceed one half [50 percent] of the total Agreement amount. Payment for the third quarter may not cumulatively exceed three quarters [75 percent] of the total Agreement amount.) In no event shall the amount paid over the course of this Agreement exceed the total Agreement amount.

The State Fiscal Year is from July 1 through June 30. The GRANTEE shall submit all billings and claims for reimbursement of costs incurred on or before June 30th of a given fiscal year no later than July 20th of the following fiscal year, regardless of the termination date of the Agreement. The STATE may delay or deny payment for costs incurred by the GRANTEE in a given fiscal year if it receives the GRANTEE's billing for those costs later than July 20th of the following fiscal year.

Pursuant to Attachment A, Paragraph 13, Nonappropriation or Adjustment of Funds, submission of a bill does not guarantee payment.

ATTACHMENT C: SCOPE OF WORK

The following is a general description of the basic requirements and/or limitations attached to the SSBG Funds awarded to GRANTEE in this Agreement. GRANTEE shall comply with the following as well as all other applicable SSBG rules and requirements in providing services under this Agreement.

A. General Description

The Social Services Block Grant (SSBG) is administered by the U.S. Department of Health and Human Services (HHS), Administration for Children and Families, Office of Community Services, Division of State Assistance. SSBG funds are allocated to the 50 States, territories, insular areas, the District of Columbia, and the Commonwealth of Puerto Rico (hereinafter "States"). The purpose of the SSBG is to enable States and local government agencies to furnish social services best suited to meet the needs of their individual populations. GRANTEES may provide services directly or purchase them from qualified providers.

Utah's SSBG funds are passed through the DHS Executive Director's Office to local government agencies as local discretionary funds. This is money from HHS that is passed through DHS to the GRANTEE. The GRANTEE shall assure that the SSBG funding it receives is spent according to applicable Federal, State and local law, regulation, and policy.

B. Qualifying Services

Services that may be provided with SSBG funds include, but are not limited to: child care for children or adults, protective services for children or adults, special services to persons with disabilities, adoption, counseling, case management, family planning, health-related, transportation, foster care for children or adults, substance abuse, legal, housing, home-delivered meals, congregate meals, independent/transitional living, special services for youth, employment services or any other social services needed by the GRANTEE's population. Although SSBG requirements allow the GRANTEE great flexibility to determine the services it will provide, those who are eligible to receive services, and how funds will be distributed among the various services funded, SSBG funds must be directed at one or more of the following broad goals:

1. Achieving or maintaining economic self-support to prevent, reduce, or eliminate dependency.
2. Achieving or maintaining self-sufficiency, including reduction or prevention of dependency.
3. Preventing or remedying neglect, abuse, or exploitation of children and adults unable to protect their own interests or preserving, rehabilitating, or reuniting families.
4. Preventing or reducing inappropriate institutional care by providing for community-based care, home-based care, or other forms of less intensive care.
5. Securing referral or admission for institutional care when other forms of care are not appropriate or providing services to individuals in institutions.

C. Grantee Qualifications

The GRANTEE must be a Utah local governmental agency authorized to receive SSBG funds.

D. **Grant Requirements and Restrictions**

The GRANTEE is bound by various federal and State of Utah fiscal and administrative rules, requirements and restrictions including both Federal and DHS Cost Principles. The GRANTEE shall be responsible for familiarizing itself and complying with all applicable grant rules, requirements and restrictions as well as all applicable cost principles. Compliance includes but is not limited to submission of the annual Certifications regarding: a) debarment, suspension; and other responsible matters; b) lobbying; c) environmental tobacco smoke; and d) drug-free workplace requirements. Failure to comply with all applicable grant rules, requirements, restrictions and cost principles may render the GRANTEE liable for the repayment of any grant funds received. The following websites for are provided for the GRANTEE's convenience:

1. **United States Code:** <http://uscode.house.gov>
2. **Code of Federal Regulations:** <http://www.gpoaccess.gov/cfr/index.html>
3. **Information About Public Laws, Executive Orders Of The President, And Other Federal Requirements:** <http://thomas.loc.gov>
4. **Federal Cost Principles:** <http://www.whitehouse.gov/omb/circulars/index.html>
5. **Utah Code:** <http://www.le.utah.gov/~code/code.htm>
6. **Utah Administrative Rules:** <http://www.rules.utah.gov/publicat/code.htm>
7. **DHS Cost Principles:** http://www.hsofo.utah.gov/services_contract_info.htm
8. **Annual Certifications:** <http://www.acf.hhs.gov/programs/ocs/ssbg/procedures/Certifications.html>

Also for the GRANTEE's convenience, several requirements and restrictions applicable to this Agreement are identified below. However, these requirements and restrictions are not exhaustive and the GRANTEE understands that it is obligated to seek independent legal advice in these matters.

1. ***Restriction on Administrative Costs:*** The GRANTEE's administrative costs in providing SSBG services shall not exceed nine percent of the total Agreement amount and the GRANTEE shall be able to demonstrate its compliance with this requirement.
2. ***Restriction on Capital Expenditures:*** SSBG funds may not be used for capital expenditures and any claim for capital expenditures will not be reimbursed by DHS.
3. ***Delivery of Services:*** The GRANTEE is subject to the same general guidelines and regulations governing the delivery of social services as is the STATE. The GRANTEE shall be responsible for ensuring that services funded in whole or in part by SSBG funds, are delivered by providers who are appropriately licensed, whose staff are appropriately licensed and/or trained to provide the service at issue, and who are in compliance with all applicable rules, regulations, and laws. The GRANTEE may deliver client services directly so long as it meets the necessary qualifications.

E. Annual Reporting Requirements

The following information shall be collected and reported to DHS on an annual basis on or before September 30th of each year so that DHS may prepare the STATE's annual post-expenditure report to HHS.

1. The number of individuals who received services paid for in whole or in part with federal funds made available under the SSBG, showing separately the number of children and the number of adults who received such services, and broken down in each case to reflect the types of services;
2. The amount of SSBG funds spent in providing each service, showing separately for each type of service the amount spent for child recipients and the amount spent for adult recipients;
3. The total amount of federal, state and local funds spent in providing each service, including SSBG funds; and
4. The method(s) by which each service was provided, showing separately the services provided by public agencies, those provided by private agencies, or those provided by both.

F. Additional Reporting Requirements

1. The GRANTEE shall use the federal uniform definitions of services at 45 CFR 96, categories 1 - 28, in submitting the data required in Paragraph E above. Please refer to the federal uniform definitions found at:

<http://www.acf.hhs.gov/programs/ocs/ssbg/sub1/unifdef.html>

Where the GRANTEE cannot use the uniform definitions, it should report the data under category 29, "Other Services". The GRANTEE's definition of each of the services listed in category 29 must be included in the annual report.

2. The GRANTEE must use the reporting form issued by DHS to report the data required in paragraph E above.

G. Documentation Requirements

The GRANTEE shall be able to demonstrate that all grant funds awarded in this Agreement are expended appropriately. In keeping with this responsibility the GRANTEE shall keep records documenting all grant related activities, operations, and expenditures. The GRANTEE shall maintain original receipts for all expenditures claimed and individual timesheets for all personnel hours claimed. Timesheets shall include the name of the individual performing services, the date services are rendered, the work activities performed, and amount of time (measured in ¼ hour increments) expended on each activity each day.

The inability to demonstrate the appropriate use of grant funds may give rise to a presumption of inappropriate use and constitute grounds for repayment of funds.

H. **Billing Requirements & Restrictions**

The GRANTEE shall submit invoices for costs incurred in providing SSBG funded services in accordance with the instructions outlined in Attachment B of this Agreement. The GRANTEE shall bill DHS and DHS shall reimburse the GRANTEE only for those costs incurred in providing services that comply with HHS Block Grant Regulation 45 CFR Part 96 and that are allowable under federal and DHS cost principles.

Invoices shall be submitted to the following:

Department of Human Services
Bureau of Finance
Attention: DHS SSBG Grant Coordinator
195 North 1950 West
Salt Lake City, UT 84116

I. **Compliance Monitoring**

1. ***Monitoring Of GRANTEE's Performance:*** The STATE shall have the right to monitor the GRANTEE's performance under this Agreement. Monitoring of GRANTEE's performance shall be at the complete discretion of the STATE, which will rely on the criteria set forth in this AGREEMENT, including the goals, objectives and methods described in this "Scope of Work" and the GRANTEE's Plan. Performance monitoring may include both announced and unannounced visits.
2. ***Review Of GRANTEE's Reports And Bills:*** All invoices and reports submitted by the GRANTEE will be reviewed by the STATE at the STATE's discretion. The STATE may direct any inquiries regarding GRANTEE's invoices and reports to the GRANTEE's Representative as follows:

Name and/or Title: Dorothy Owen, Planner
Telephone #: 801-468-2189
Address: 2001 South State Street, #2100, Salt Lake City, Utah 84190

3. ***Cooperation With Monitoring Efforts:*** The GRANTEE shall cooperate with the STATE in its monitoring efforts, including but not limited to, all onsite visits and all requests for information and financial records.
4. ***Overpayments And Audit Exceptions:*** If, during or after the Agreement period, an independent CPA audit or a fiscal review by the STATE determines that payments made to the GRANTEE were incorrectly paid or were based on incorrect information from the GRANTEE, the GRANTEE may be required to repay the incorrect payments it received. The STATE shall also have the right to withhold any or all subsequent payments under this Agreement or under other contracts or Agreements with the GRANTEE until the STATE fully recoups any payments to the GRANTEE that were determined to have been made incorrectly.



**SALT LAKE
COUNTY**

Contract Number: BJ10128C	
Vendor Name: UTAH DEPT OF HUMAN SERVICES	
Description: SSBG SOCIAL SERVICES BLOCK GRANT FUNDS-UT DEPT OF HUMAN SERVICES - County to be paid \$384,085.29. TERM IS 07/01/2010-06/30/2011.	
Contract Amount: \$1.00	REVENUE <input type="radio"/> Not To Exceed <input checked="" type="radio"/> Estimated Amount
Authorized Dept.: ¹²⁰ 200 2710 25 922 REV7037 CLO7	
Period Performance from 07/01/10 to 06/30/11	
Renewal Option: TERM IS 07/01/2010-06/30/2011	
Selection Process: Interlocal Cooperative Act pursuant to County Ordinance 3.16.100	